



Corporate Offices
1710 Whitestone Expy.
Whitestone, NY 11357
718.939.6400

Regional Corporate Offices
1030 West Division St.
Chicago, IL 60642
312.255.9800

Regional Corporate Offices
1265 N. Kraemer Blvd.
Anaheim, CA 92806
714.666.8211



Dear Valued Customer,

Thank you for shopping with Restaurant Depot! We appreciate your business.

To purchase wholesale alcohol, please submit the following information to your local branch:

- Completed application form
- Signed affidavit
- If business is located in Arizona, we require a copy of your valid Liquor License issued by the applicable local municipality or county licensing authority.
- Resale Certificate (if not already on file)
- Signed Authorization Form (if authorizing other purchasers)
- Copy of liquor licensee's valid state or Federal ID
- Security PIN (set up at www.restaurantdepot.com)

Provided all documents are submitted legibly and in one complete package you will be approved to shop within 1 business day. If you need this expedited, please speak with the branch manager.

If you have any questions, email alcoholwest@jetro.com. Provide your customer ID# (under the barcode on the back of your card) and the branch location you are shopping along with your inquiry.

Kind Regards,

Restaurant Depot Wine & Spirits Team



Wine and Spirits Purchase Application

Business Name: _____

DBA Name: _____

Name of Business Owner: _____

Business Address: _____

Work Phone: _____

Cell Phone: _____

RD Member ID#: _____

Name of Alcohol License Holder: _____

Alcohol License Holder: _____

Driver's License Number: _____

Driver's License State: _____

Driver's License Expiration Date: _____

Email Address: _____

Primary Shopping Location: _____

Signature of Licensee: _____

Date: _____

*If you do not have a driver's license, you may provide another form of government ID, such as a passport, state ID with photo, military ID, certificate of naturalization, or permanent resident card



Affidavit of Liquor Licensee/ Declaración Jurada del Licenciario de Licor

Date/ Fecha: _____

Business Name/ Nombre del Negocio: _____

Business Address/ Dirección de Negocios: _____

Liquor License Number/ Numero de licencia de licor: _____

Restaurant Depot Member ID/ ID de cliente: _____

This letter is to state that I _____ (licensee name) am the person that is named as the responsible party on the *Arizona* State Liquor License Application submitted on behalf of my company. I am submitting my businesses liquor license to Restaurant Depot to establish an account to purchase Wine & Spirits wholesale.

I am naming all people on an attached authorization form that are given permission to purchase on my behalf. I understand that it is my responsibility to add or remove authorized purchasers and change my security PIN on the Restaurant Depot website.

I understand that I am responsible for closing my account if I should close or sell my business.

Esta carta es para indicar que yo _____ (nombre del licenciario) soy la persona designada como parte responsable en la Solicitud de licencia de licor *Arizona* Liquor Authority presentada en nombre de mi empresa. Estoy enviando la licencia de licor de mi empresa a Restaurant Depot para establecer una cuenta para comprar vinos y licores al por mayor.

Estoy nombrando a todas las personas en un formulario de autorización adjunto a las que se les da permiso para comprar en mi nombre. Entiendo que es mi responsabilidad agregar o eliminar compradores autorizados y cambiar mi PIN de seguridad en el sitio web de Restaurant Depot.

Entiendo que soy responsable de cerrar mi cuenta si debo cerrar o vender mi negocio.

Liquor Licensee Signature / Firma Licenciario de licor

Samples of Liquor Authority

The License at the bottom of the page must be displayed to the public as stated below.

Regulatory Licenses must be renewed according to City Code in a timely manner. Failure to renew your license according to the Code may result in the need to reapply, temporary closure of your business and/or payment of new application fees.

If your business closes, the City must be contacted to cancel the license

Mailing Address:

**DON'T THROW
AWAY**
Your new City of
Phoenix Regulatory
License is at the
bottom of the Page.

Services available from License Services Section:

- Applying for a new regulatory license for a new location
- Applying for a relocation of an existing regulatory license (only available for certain license types)
- Applying for an additional type of regulatory license at your existing business location

The following services must be requested by a responsible party who is listed on the City records for business.

- Canceling your license- with an effective date and reason for the cancellation
- Changing your business name, mailing address or other pertinent information related to your regulatory license

License Services may be contacted using any of the following methods:

Webpage: phoenix.gov/licenseservices
Regulatory email: licenseservices@phoenix.gov
Liquor email: liquor@phoenix.gov
Telephone: 602-262-4638
Fax number for general correspondence: 602-495-0783
Fax number for liquor correspondence: 602-534-9345
TTY: 602-534-2737

Mailing and physical address:
City of Phoenix
License Services
200 W. Washington St., 1st Floor
Phoenix, AZ 85003-1611

STATE LIQUOR# 01011111



City of Phoenix
City Clerk Department
License Services

License Number: 01001111
Use this number on all correspondence

MUST BE DISPLAYED IN
A CONSPICUOUS PLACE

Liquor #4 Wholesaler

Expires On: December 31, 2025

THE PERSON OR FIRM LISTED IS HEREBY LICENSED TO CONDUCT BUSINESS AT
THE FOLLOWING LOCATION

JOHN'S RESTAURANT
Attn. JOHN WHEELER
1111 N KRAEMER BLVD
PHOENIX, AZ 85392

NON-TRANSFERABLE
THIS LICENSE IS VALID ONLY WHILE OPERATING
AT THE HEREIN NAMED BUSINESS LOCATION

The issuance of this license shall in no way be construed as permission to operate in violation of any other law or regulation

BLK01T01V03



Restaurant Depot
Wholesale Wine & Spirits
Authorization to Purchase

The licensee below hereby authorizes its employee(s) to use the licensee's membership card to purchase wine and spirits if they have the account holder's PIN. The licensee represents, warrants and agrees that any employee(s) given the PIN is authorized to purchase on the account on behalf of the licensee. Licensee agrees that any merchandise released to the employee(s) is the financial responsibility of the licensee.

Business Name / DBA: _____

Licensee Holder Name: _____
The licensee is the person whose name is on the liquor license

RD Membership Number: _____

Alcohol Licensee Number: _____

Licensee's Signature

Date

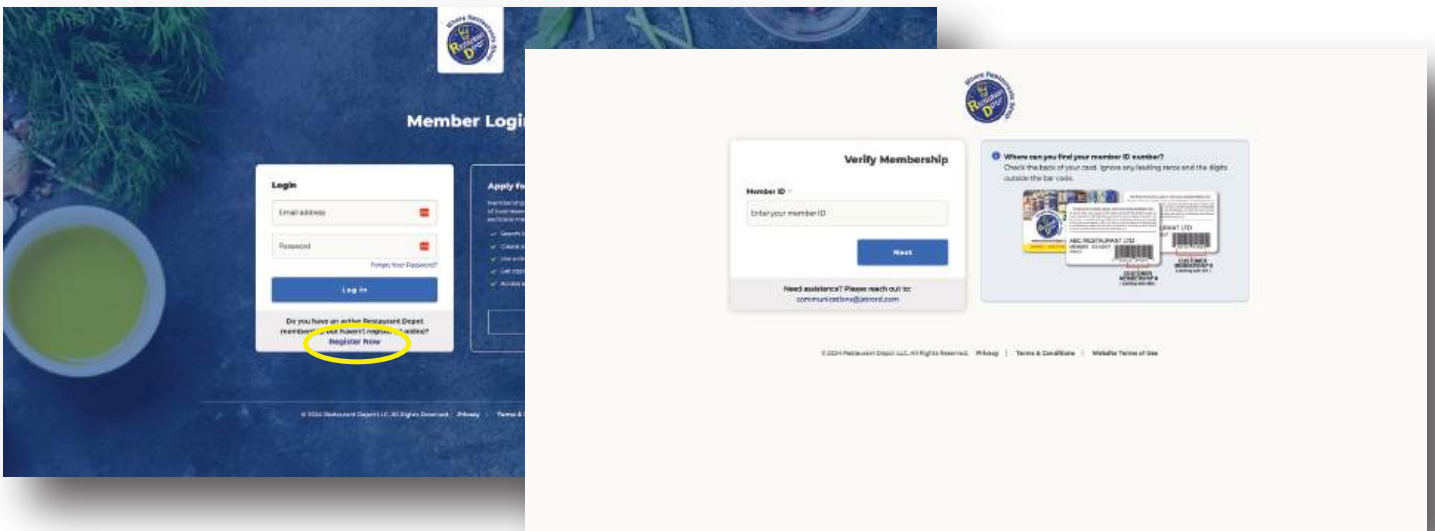
All alcohol sales are final. We're unable to accept returns or exchanges on these items.

INSTRUCTIONS FOR CREATING ONLINE WEBSITE ACCESS AND PIN FOR WINE & SPIRITS

1. Go to www.restaurantdepot.com and click the yellow Shop Online or In-Store



2. Go to box on left side and click on Register Now and enter your membership ID# (leave off leading 0's).



3. Enter your email address (must be the email address you previously gave the branch. If you did not supply an email, you can choose either a phone number or last date shopped for verification. PLEASE NOTE...TODAYS DATE CANNOT BE USED FOR LAST DATE SHOPPED.

Password must be at least 8 characters long and contain one capital letter and one number.

Member ID: 0700001

First Name - MAUREEN

Last Name - PERES

Preferred Store - Select State

Email - |

Password - Confirm Password

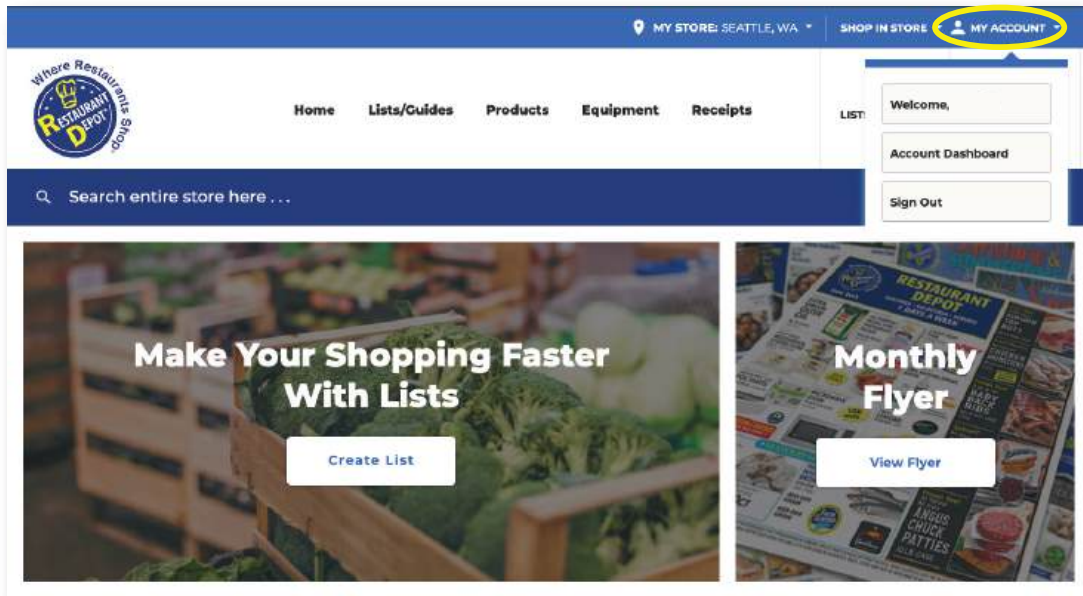
I agree to the Terms of Service

I agree to the Terms of Service. Check for details

Back Create an Account

4. At the top right (see highlighted area) you will see MY ACCOUNT. If you click on it, you will get a dropdown like below. Saying Welcome (YOUR NAME).

Click on the Account Dashboard bar.



5. In white area enter your email address again. You can copy and paste it from above for accuracy.

Customer Alcohol PIN

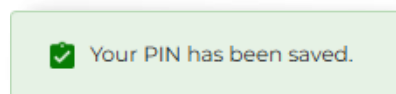
▲ To setup your PIN, please enter the email address you used to login.

6. Once you hit the blue VERIFY bar the RED box below will turn GREEN.

7. In the GREEN box put a 4-digit PIN number (cannot begin with a ZERO). Click on the BLUE SAVE PIN.

A screenshot of the 'Customer Alcohol PIN' setup form. The form has a yellow background and contains a text input field labeled 'Enter Your Email Address' and a blue 'VERIFY' button. Below the input field, there are instructions: 'Your PIN should be four numbers. The PIN cannot begin with zero.' At the bottom, there is a 'PIN' label, a green input field with four asterisks, and a blue 'SAVE PIN' button.

8. Once you see 4 bubbles in the (...) RED box your PIN has been created and saved. At the top center of the page, you will see the following message.



This is the only message you will get. You will not get an email or an assigned PIN. You create your security PIN yourself. If you need to change your PIN at any time, just log in and follow the steps to create a PIN and pick a new number.

ANY QUESTIONS PLEASE EMAIL: communications@jettrord.com